

INSTRUCTIONS FOR CONTRIBUTORS

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All papers submitted for publication in full will be reviewed by qualified reviewers, selected by the Publication Committee. Papers read by **title only** at the Fall Meeting may also be considered for publication. Among papers of primarily regional interest, e.g., in certain aspects of botany, zoology, geology, geography, and anthropology, those dealing with Indiana material will be accorded preference. The selection of papers for the *Proceedings* is the responsibility of the Publication Committee.

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Deadline at the Editorial Office

When sent via the Divisional Chairman as prescribed, or directly, all material to be considered for publication in the *Proceedings* must reach the editor **within 20 days** following the Fall Meeting.

Preparation of Manuscripts

- A. **Refer to current copy of the Proceedings for the accepted style of abstracts and papers, and follow this, especially in literature citations, headings and footnotes.**
- B. Type on 11 x 8½ inch bond paper with a new ribbon, leaving some margin. **Double space everything**, including title, author's name and institution, footnotes, quotations, legends and literature list. **Manuscripts should be submitted in duplicate.** The original will become the printer's copy; if it must be retyped, it will be sent back to the author for this.
- C. Footnotes should be kept to an absolute minimum. Necessary footnotes should be numbered consecutively throughout; asterisks are not used. Footnotes should be referred to in the text as **superscripts, without parentheses.**
- D. Literature citations should not occur in footnotes, but should be in an **alphabetized** list at the end of the paper, headed **Literature Cited.** This list should contain **only** literature citations, no footnotes, quotations, parenthetical remarks, etc. The highly abbreviated form used by the chemists **has not** been adopted for the Proceedings. Follow this model:

7. Doe, J. B. and R. C. Roe. 1949. New light from old radioactive carbon. *Jour. Am. Biological Soc.* 34:273-305.
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- E. Only initial letters or the words for special emphasis in the text should be capitalized. **Do not** capitalize words in title or subheadings.
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- G. All literature listed and all tables and illustrations used should be referred to in the text.
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